



PROJECT MANAGER

Energy Efficiency Programs, Retro-commissioning, and Commissioning

Enovity, Inc. is a dynamic, growing, full-service energy engineering, sustainable design, and facility management firm based in San Francisco, with offices in Irvine, Sacramento, Seattle and Phoenix.

Enovity is currently seeking a highly motivated Project Manager for a full-time position in our Irvine office to work on Enovity's Monitoring-Based Persistence Commissioning Program, commissioning, and retro-commissioning projects.

Responsibilities:

- Lead a team of engineers, working with customers and contractors to identify and develop energy efficiency projects from initial identification and evaluation to installation and measurement and verification (M&V).
- Work as part of a team, managing contractors, customers, and other team members ensuring that the evaluation, implementation, and verification of projects under the Programs are successfully executed.
- Manage project progress and report status developments on a regular basis.
- Maintain detailed and accurate records of project data, documentation, and activities.
- Develop interest in the Programs and enlist participants.
- Review technical reports and calculations for consistency and accuracy and work with team to resolve issues.
- Develop and manage relationships with customer, utility representatives, and contractors.
- Work with customers and contractors to obtain implementation proposals and review the project scope of work and technical proposal documents to make sure the project energy savings will be achieved upon implementation.
- Project invoicing, reporting, and other project responsibilities.
- Assist with marketing activities for the Programs.
- Responsible for personal and subordinate time management for those projects.

Education and Qualifications:

- BS in Mechanical Engineering, or related area
- MS in Business or related area preferred

Experience:

Seven to 10 years of experience in design, construction, or energy efficiency programs, with at least five of those years in a team leadership or management role.

Skills:

- Highly motivated and self-directed, with history of taking initiative to solve problems.
- Ability to work as integral part of a project team.
- Proven track record of delivering on large-scale projects and managing multiple projects simultaneously.
- Experience overseeing all aspects of the project, including planning, resource allocation, and budget.
- Strong communication skills, including analytical, technical writing, team building, collaboration and problem solving.
- Ability to communicate with individuals at all levels.
- Proven leadership and management ability.
- Ability to maintain detailed and accurate project records.

To Apply:

For immediate consideration, please send a resume to hr@enovity.com. For more information on Enovity, Inc. please visit our website at www.enovity.com.